المدرسة السويسرية الدولية

SWISS INTERNATIONAL SCHOOL
QATAR

FULLFILLED, INSPIRED & PREPARED



SECONDARY ENGLISH LANGUAGE & LITERATURE TEACHER

COMMENCING AUGUST 2027

WHO WE ARE

Swiss International School Qatar (SISQ) opened in 2017 with 300 students and now serves over 800 students from 69 nationalities, offering the IB Primary Years, Middle Years, and Diploma Programs. SISQ provides a global education grounded in Swiss values, focusing on developing fulfilled and inspired learners. With a dedicated faculty, SISQ empowers students academically, socially, and in co-curricular pursuits, and its graduates often gain acceptance to prestigious universities, including Ivy League schools. Recognized for its culture of care, SISQ aims to remain a top choice for both Qatari and expatriate families.



BRINGING IDEAS TO LIFE AND FOSTERING INNOVATION THROUGH TECHNOLOGY.

OUR MISSION AND VISION

Vision:
SISQ aims to develop learners who are fulfilled, inspired, and prepared.

Mission:
SISQ develops students who are:

- Fulfilled: Curious, confident, and connected.
- Inspired: Lifelong learners who apply their knowledge to improve lives.
- Prepared: Adaptable, principled, and global citizens ready to make a positive impact.



STUDENT WELL-BEING AND CULTURE OF CARE

At SISQ, educators are committed to providing a safe and nurturing environment for students to grow and reach their full potential. Our ethical guidelines, outlined in our SISQ Professional Standards, set clear expectations for safeguarding children, and violations will result in disciplinary action and possible legal consequences. SISQ complies with Qatari reporting laws on issues such as social media misuse, indecent images of children, defamation, harassment, and bullying.

Additionally, SISQ believes that everyone deserves to be treated with respect and care. Our culture of care, combined with our learner attributes—creative, socially intelligent, adaptable, globally minded, self-managing, and values-driven—along with our SISQ values of courage, commitment, care, responsibility, gratitude, integrity, respect, and balance, guide all our interactions. We are dedicated to fostering a positive and safe environment for learning and working, and we seek educators who embody these principles and values.

TRANSFORMING CONCEPTS INTO REALITY AND NURTURING INNOVATION



ABOUT THE ROLE



Swiss International School in Qatar is seeking an outstanding and forward-thinking Secondary English Language & Literature Teacher for Academic Year 2027/28. This is an exciting and challenging opportunity to be part of a team of educators that is further developing the English department at SISQ.

CORE RESPONSIBILITIES:

It is a mandatory requirement that all SISQ staff adhere to the Student Safeguarding and Child protection Policy.

To foster effective teaching, learning and management of resources and be a model of professional practice in the English department.

GENERAL RESPONSIBILITIES:

As the Secondary School English Language and Literature Teacher you will be required to:

Manage learning:

- A commitment to student learning and safeguarding.
- Show commitment to students and their learning.
- Demonstrate expertise in the subjects you teach and in the delivery of the content.
- Apply differentiation in class.
- Encourage inquiry learning and concept-based instruction.
- Use varied assessments in class to reflect students' learning
- Take responsibility for managing and monitoring each student's progress
- Ensure that all evidence and recording of student's work are kept up-to-date, ensuring accuracy in reporting writing through peer review
- Report to parents through informal and formal meetings, anecdotal records, incident report, reflection, feedback and conferences
- Ensure the safety and welfare of the students and resources in your care

PROFESSIONAL MANAGEMENT OF SELF, PLANNING AND REFLECTION:

- Work collaboratively with all SISQ staff; able to demonstrate your collaborative planning and reflection, level weekly planning, involvement in the Secondary School/Whole School meetings, School events etc.
- Ensure thorough planning, informed delivery, assessment of the IB programs of Study, Scope and Sequence, Areas of Inquiry and target setting are in accordance with the IBO requirements so as to facilitate progression in learning.
- Weekly planning is available and long-term schemes of work are planned for the year.
- Implement SISQ policies at all times.
- Show a positive attitude in dealing with the students, parents and colleagues.
- Promptly respond to any parent queries / concerns, escalating where required

PROFESSIONAL DEVELOPMENT:

- Share your expertise or learning in your subject area and best classroom practices with your peers
- Take part in personal development inside and outside of SISQ to develop and enhance your teaching practices and knowledge

RESOURCES:

- Provide a stimulating and challenging classroom environment with displays that reflect the students' learning.
- Develop additional resources to supplement classroom materials to improve instruction and for differentiation

PASTORAL CARE:

- Be responsible for the supervision of the students (drop off, after-school childcare, EA's and all break times)
- Celebrate students' achievements
- Promote the IB Attitudes and Profile
- Respond to students' physical, mental and emotional needs in school
- Communicate to parents through e-mail, ManageBac and weekly newsletters where applicable

Whole School:

- Actively participate in all school meetings, school events and PD days
- Promote and encourage parent involvement in the school through events and parent conferences
- Contribute and encourage a positive atmosphere in school.

ABOUT YOU



Swiss International School in Qatar is seeking an outstanding and forward-thinking Secondary English Language & Literature Teacher for Academic Year 2027/28. This is an exciting and challenging opportunity to be part of a team of educators that is further developing the English department at SISQ.

ESSENTIAL QUALITIES:

- Experience teaching at Post 16 Level (IBDP/A-Level/AP or equivalent)
- Student focused and a passion for your subject
- A collaborative working style
- A commitment to continuous improvement;
- A commitment to student learning, wellbeing and safeguarding.

ADVANTAGE QUALITIES:

- IB Diploma training
- Experience within an international school setting

In line with the Ministry of Education's Circular requirements for this position, the candidate must possess the following:

- A Bachelor's Degree in English Language & Literature
- A teaching qualification (PGCE / QTS / Teaching Licence)
- No more than 49 years of age in August 2027 (at the point of joining the school)

"Child safeguarding is taken extremely seriously in SISQ and remains the first priority throughout our recruitment activities. All staff are subject to rigorous background checks, including those who participate in our interview processes. Background checks shall include, but not limited to: employment verification, qualification check, criminal checks and three professional references (verbal and written)."

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